

VOLUNTEER REGISTRATION FORM



Saturday, June 16th, 2012
Palmer Park, Port Perry, Ontario

www.thedragonflies.org

Welcome, to the 8th Annual Dragon Flies Dragon Boat Festival!

As a celebration of sport and culture, The Dragon Flies Breast Cancer Survivor Group offers its very own dragon boat festival as part of the Durham and Kawartha Lakes region's summer event schedules!

The Dragon Flies are pleased to announce the 8th Annual Dragon Flies Dragon Boat Festival, taking place Saturday, June 16th, 2012 at Palmer Park, Port Perry.

The Dragon Flies is a Breast Cancer Survivor Dragon Boat group, and is also a registered non-profit charity with the key objects of the charity to promote breast cancer awareness, to support programs for breast cancer survivors, and to fund diagnosis and treatment at local hospitals.

The Dragon Flies would like to thank you, your families and friends for being such willing partners in the presentation of The Dragon Flies Dragon Boat Festival. Without you we would not be able to organize and run a successful event. The donation of your time is truly appreciated.

■ The Volunteer Registration Process:

Please review and complete the form(s) that you will see later in this package. All volunteers will be contacted by the Volunteer Team Leader prior to the event. Due to insurance and planning issues we require volunteers to be approved by the **April 16th** volunteer registration deadline.

■ Orientation Meeting

All approved volunteers will be notified by a Team Leader to attend a Volunteer Orientation. You will meet your Team Leader and receive specific instructions about your particular assignment.

■ Event Day

- The event runs rain or shine so be prepared for whatever the weather is going to throw at us!
- On-water activities do not run when lightning is in the area. Races may be delayed until weather clears.
- On-site communications will be handled through walkie-talkies. Wherever you are assigned, know your Team Leader and know who has a radio in your area. Only Team Leaders should contact the Festival Administrator as required. **STAY IN TOUCH WITH YOUR TEAM LEADER.**
- As you get closer to the end of your shift, please remind your Team Leader that you will be leaving shortly. (It's a busy day and this will help us make sure we have helping-hands at all times!)

■ What to bring with you:

We're Canadian, we're tough - but given that each of us will be outside for most of the day, it's a good idea to dress in layers. We always hope for fair skies and sunshine but the weather can be and is unpredictable. On Festival Day you will receive a Dragon Boat Festival T-shirt. Please wear this shirt during your shift, as it will identify you to the public as somebody able to provide help.

In addition, we suggest that you bring along the following:

- Hat or Ballcap
- Sunscreen
- Lunch Cooler - drop off @ the Latcham Centre and a festival lunch will be packed for you to have available during your shift.
- Sweatshirt/kangaroo jacket
- Comfortable shoes
- Shorts and Jeans (in-case it gets cold)
- Water
- A sense of humour!

- The name of the game is FUN!

Dragon boating is intended to be an enjoyable, recreational and competitive activity. By remaining attentive and safety-conscious in a pleasant, respectful and professional manner, it is our objective to ensure that everyone has a positive experience at The Dragon Flies Dragon Boat Festival.

As volunteers, each of us are expected to be available as required in each area assigned to us. However, if a festival committee member or any one of our guests asks us to briefly assist them in an area other than your own, please do so and then return to your assigned area.

Registration Form - Where to send it:

You may complete the following form on-screen and then print it, or you may download the form and fill in the spaces by hand, in which case we ask that you PRINT the information.

Please mail the completed form to:

The Dragon Flies Dragon Boat Festival
c/o Marion Martin, Volunteer Coordinator
15 Adams Court
Uxbridge, ON L9P 1G2

or email the completed form to: festival@thedragonflies.org

Volunteer Registration Form (deadline April 16, 2012)

The Dragon Flies Dragon Boat Festival 2012

Last Name: _____ First Name: _____

Address: _____

City: _____ Prov: _____ Postal Code: _____

The email address that you supply must be an account that is actively maintained. This is our main vehicle of communication with Volunteers.

email: _____

Phone: _____ Gender: Male Female Age: _____

Emergency Contact: _____

Phone: _____ Relation to you: _____

This section must be completed:

Do you have any medical condition, restrictions, allergies or health issues that may affect your volunteer work?
If yes, please provide details. Yes No

Release: In consideration of being permitted to participate in The Dragon Flies Dragon Boat Festival held in Port Perry, Ontario, I hereby release the festival organization and its affiliates, directors, staff, sponsors, contractors, vendors and agents from any loss, damage or injury, howsoever incurred, resulting from my participation in or about the Festival.

Area to be considered for: _____

When are you able to commit to volunteer?

Saturday, June 16th (7:30am - 4pm) Saturday, June 16th (4pm - 7pm, tear-down & clean-up)

Your Signature: _____ Date: _____

Parent/Guardian Signature: _____

(if under 18 years of age)

Please sign and return this form by April 16th to:

The Dragon Flies Dragon Boat Festival
c/o Marion Martin, Volunteer Coordinator
15 Adams Court
Uxbridge, ON L9P 1G2

or email the completed form to: festival@thedragonflies.org